

**ANGIER BOARD OF ALCOHOL CONTROL
MINUTES
September 8, 2021, 6:30 p.m.
ANGIER BOARD ROOM**

A called meeting of the Town of Angier ABC Board was held on September 8, 2021 at the Angier Board Room.

Members Present and/or Participating:

Brian Hawley, Chairman
Jerry Hockaday, Member
Howard Babbitt, Member
George 'Jr' Price, Member
Steve Adams, Member

Others Present:

Shawna Mason, Assistant General Manager
Christina Kazakavage, Finance Officer

Brian Hawley, Board Chairman called the meeting to order at 6:31 p.m.

1. Jerry Hockaday, Board Member led a prayer.
2. All present participated in the Pledge of Allegiance.
3. In an effort to avoid any possible conflicts, Chairman Hawley read the following ethics reminder:

In accordance with GS 18B-201, it is the duty of every Board member to avoid both conflicts of interest and appearances of conflicts.
Does any member have any known conflict of interest or appearance of conflict with respect to any matters coming before the Board today?

There were no conflicts of interest or appearance of reported.

4. Brian Hawley, Board Chairman opened the floor for any additions to the meeting agenda. George Price, Board Member requested the addition of item closed session regarding personnel matters in accordance with G.S. 143.318.11(a)(6).

Board Action: The Town of Angier ABC Board voted unanimously to approve the addition of closed session in accordance with G.S. 143.318.11(a)(6) to discuss personnel matters.

Motion By: George Price
Vote: 4-0, unanimous

Board Action: The Town of Angier ABC Board voted unanimously to approve the agenda with additions.

Motion By: Howard Babbitt
Vote: 4-0, unanimous

5. Brian Hawley, Board Chairman opened the floor for review of the minutes from August 12, 2021. Keith Black, General Manager was not present with the August 12, 2021 minutes. The Board will revisit at the next meeting to approve.

Chairman Hawley opened the floor for review of the closed session minutes from August 12, 2021 and August 23, 2021.

Board Action: The Town of Angier ABC Board voted unanimously to approve the closed session minutes from August 12, 2021 and August 23, 2021.

Motion By: George Price
Vote: 4-0, unanimous

6. Public Comments: None

7. Brian Hawley, Board Chairman opened the floor for an update regarding the Angier ABC Store's merchant services. Christina Kazakavage, Finance Officer stated that Scott Chappell with Atlantic Merchant and Steve Gaskins with Steve Gaskins Consulting are coordinating on the install.

8. Board Chairman, Brian Hawley opened the floor for discussion on the Angier ABC Drug & Alcohol Policy. Shawna Mason, Assistant General Manager stated that all employees have signed the policy acknowledgement. Uncommon Care can do the testing for \$60/each. George Price, Board Member suggested looking into I-Cup urine drug screening. This will be discussed again at the next meeting with I-Cup information provided.

9. Brian Hawley, Board Chairman opened the floor for an update regarding the Angier ABC Store's phone and internet services. Christina Kazakavage, Finance Officer stated that we are working with Spectrum to get the email up and running. The fax line has successfully been disconnected. Centurylink has not been disconnected until the email is complete and all machines are working adequately.

10. Board Chairman, Brian Hawley opened the floor for discussion of adding "Store Funds" to the Bank Deposit policy. The Board is going to look into creating a policy regarding the transportation of store funds.

11. Brian Hawley, Board Chairman has opened the floor for discussion of the dumpster gate. The Board was provided two quotes. After lengthy discussion over the quotes, materials being used/not used, Board Chairman Hawley suggested tabling until pricing for alternative material trex can be established.

12. Board Chairman, Brian Hawley opened the floor for discussion regarding grounds maintenance for the Angier ABC Store. It was asked if Board Member Jerry Hockaday's son, Chris Hockaday would be interested in taking over the grounds maintenance for the Angier ABC Store. George Price, Board Member stated that he would contact Town of Angier Attorney Dan Herzog to ask if there would be a conflict of interest. He would advise Shawna Mason, Assistant

General Manager either way. If Chris Hockaday is not interested in the contract, another grounds maintenance provider needs to be found.

Board Action: The Town of Angier ABC Board voted unanimously to allow Jerry Hockaday to recuse himself from this vote, to allow George Price to contact Dan Herzog in regard to the potential for a conflict of interest, and in the absence of a conflict of interest for Shawna Mason to contact Chris Hockaday regarding the grounds maintenance for the Angier ABC Store.

Motion By: George Price
Vote: 3-0, Jerry Hockaday recused

13. Brian Hawley, Board Chairman opened the floor for discussion of a storage shed. Christina Kazakavage, Finance Officer stated that the Angier ABC Store needs a storage shed to house distributor displays and boxes of documents. After discussion, the Board decided to table the matter.

Board Action: The Town of Angier ABC Board voted unanimously to table the discussion of a storage shed.

Motion By: Howard Babbitt
Vote: 4-0, unanimous

14. Board Chairman, Brian Hawley opened the floor for discussion regarding a new security system for the Angier ABC Store. The Board was presented two quotes for a new security and camera system. After discussion, the Board decided to table the matter until the next meeting.

Board Action: The Town of Angier ABC Board voted unanimously to table the security system until it could be investigated further.

Motion By: Howard Babbitt
Vote: 4-0, unanimous

15. Brian Hawley, Board Chairman opened the floor for discussion of a potential payout of Casey's vacation. Christina Kazakavage, Finance Officer stated that Casey Adams, Sales Associate has more vacation time than is allowable per the Angier ABC vacation policy. The Board wants to look at what the State's policy is and ask Casey's preference.

Board Action: The Town of Angier ABC Board voted unanimously to table and revisit it at a later date.

Motion By: George Price
Vote: 4-0, unanimous

16.a. With no further business in open session, the Board entered into closed session in pursuant with G.S. 143.318.11(a)(6) for personnel matters at 7:40 p.m.

16.b. The Town of Angier ABC Board reconvened in open session at 8:09 p.m.

19. Board Chairman, Brian Hawley opened the floor to entertain a motion to move forward with the opening of the General Manager position, posting the position, paying Keith Black two

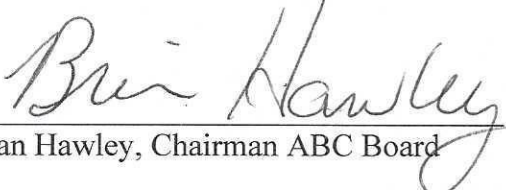
weeks severance, and Chairman Hawley will reach out to Mr. Black to discuss the matter at hand and have all Angier ABC store property returned within the next two days. They will work together as a team on the paperwork in unison with the HR of the Town of Angier to ensure the procedures and policies established in the town charter are adhered to. George Price, Board Member said that they will not challenge unemployment benefits.

Board Action: The Town of Angier ABC Board voted unanimously to open the General Manager position, post the position, pay Keith Black two weeks severance pay and not challenge unemployment benefits, and Chairman Hawley will contact Mr. Black to discuss the matter and retrieve Angier ABC store property within the next two days.

Motion By: Brian Hawley
Vote: 4-0, unanimous

19. Adjournment: With no further business, the meeting was adjourned at 8:13 p.m.

Motion By: George Price
Vote: 4-0, unanimous



Brian Hawley, Chairman ABC Board



Shawna Mason, Interim General Manager