MEETING MINUTES

**Town of Angier Board of Alcohol Control**

**Date:** 12 Sept 2025

**Time:** 9:00 am

**Location:** 28 N Raleigh Street, Angier, NC 27501

## I. Meeting Details

Facilitator: Chairman Ethan Alexander-Davey

In Attendance:

**Board Members--** Ethan Davey, Tom Taylor, Joe Langley, Dennis Gilby, and Howard Babbitt

**Staff—**Maggie Sandrock, Acting GM, Gianna Cramer, FO

## II. Board Business

- Call to Order: Chairman Ethan Alexander-Davey
- Invocation and Pledge: Chairman Ethan Alexander-Davey
- Conflict of Interest Statement: Read by the Chairman--*In accordance with GS 18B-201,* No Conflicts.

**A. Consent Agenda:**

- Member Gilby- **MOTION** to amend agenda—add discussion of new Board meeting times; Approved Unanimously.
- Member Babbit-**MOTION** to amend agenda—to ratify agreement with Maggie Sandrock dated September 4th, 2025; Approved Unanimously.
- Member Gilby-**MOTION** to Approve Agenda as Amended; Approved Unanimously.

**B. Approval of Previous Meeting Minutes:**

- Member Langley-**MOTION** to approve Aug 14th Minutes; Approved Unanimously.
- Member Gilby-**MOTION** to approve Aug 14th Closed Session Minutes; Approved Unanimously.
- Member Babbitt-**MOTION** to approve Aug 27th Closed Session Special Meeting Minutes: Approved Unanimously.

## III. Public Comments

None.

## IV. Report and Updates

A. **Contract of Employment for Maggie Sandrock:** Approval of contract of employment noting, all hirings and firings will be brought to Board for approval; Member Babbit-**MOTION** approve ratified Contract of Employment for Maggie Sandrock; Approved Unanimously.

B. **Welcome new General Manager, Maggie Sandrock.**

C. **Financial Reports:** FO Cramer presents financial reports; Discussion regarding comparative annual credit card charges and to review option of sub dividing money market funds for insurance protection; Member Taylor-**MOTION** to approve financial statements; Approved Unanimously.

D. **Holiday Openings Policy:** Discussion regarding closings and holidays--the proposed policy is if store wants to open on closings or holidays, the GM is to bring the request to the Board 10 days for approval; Member Taylor-**MOTION** to approve new policy for opening on closings or holidays; Approved Unanimously.

E. **Credit Card Policy:** GM Sandrock presents credit card policy as suggested by the audit report submitted by Mr. Strickland of NCABCC. Member Babbit-**MOTION** to approve the new Credit Card policy: Approved Unanimously.

F. **Board Meeting Times: Discussion** of Board meeting times going forward—September through December of 2025 meetings will be 2nd Friday at 9:00am; New evening meeting time will be considered for start of new year 2026.

G. **General Presentation of Goals by GM-Sandrock: (bullet points)**

- **a.** *Review of Team* –competent and doing good job.
- **b.** *Marketing*-- is lacking; will implement improvements.
- **c.** *Storage space expansion and additional signage*—will review feasibility.
- **d.** *Review of CFO*—doing great job.
- **e.** *ABC manual, policies and procedures, safety protocols, systems and maintenance*—will review to develop, propose, and implement changes for improvement and protocol development as required.
- **f.** *Store aesthetics & functionality*—in need of cleaning and upgrades.
- **g.** *Record keeping*—will develop best practices.
- **h.** *Reviewing history*--historical emails, correspondences, and meeting minutes over past year to gain insight into needs of the operation.
- **i.** *Permanent GM hire*—will assist Board in search of optimum candidate, advise and train.

**VI. ADJOURNMENT**

Member Babbit-**MOTION** to Adjourn; Approved Unanimously.