

**ANGIER BOARD OF ALCOHOL CONTROL
MINUTES
May 12, 2022, 6:30 p.m.
ANGIER BOARD ROOM**

A called meeting of the Town of Angier ABC Board was held on May 12, 2022 at the Angier Board Room.

Members Present and/or Participating:

Brian Hawley, Chairman
Jerry Hockaday, Member
Howard Babbitt, Member
George Price Jr, Member
Steve Adams, Member

Others Present:

Shawna Mason, General Manager of Product/Inventory Control
Christina Kazakavage, General Manager of Operations

Brian Hawley, Board Chairman called the meeting to order at 6:29 p.m.

1. Christina Kazakavage, General Manager of Operations opened the meeting with a prayer.
2. All in attendance said the Pledge of Allegiance.
3. In an effort to avoid any possible conflicts, Chairman Hawley read the following ethics reminder:

In accordance with GS 18B-201, it is the duty of every Board member to avoid both conflicts of interest and appearances of conflicts.
Does any member have any known conflict of interest or appearance of conflict with respect to any matters coming before the Board today?

There were no conflicts of interest or appearance of reported.

4. Brian Hawley, Board Chairman opened the floor for additions to the agenda. No additions were requested.
5. Board Chairman, Brian Hawley opened the floor for the approval of the agenda.

Board Action: The Town of Angier ABC Board voted unanimously to approve the agenda.

Motion By: Steve Adams
Vote: 4-0, unanimous

6. Board Chairman, Brian Hawley opened the floor for the consent agenda. The Board reviewed the April 14, 2022 minutes. There were no amendments requested.

Board Action: The Town of Angier ABC Board voted unanimously to approve the April 14, 2022 minutes.

Motion By: Steve Adams
Vote: 4-0, unanimous

7. Brian Hawley, Board Chairman opened the floor for discussion of the landscaping proposal for new mulch. General Manager Christina Kazakavage stated that our landscaper Jason Keenan, KEEN Attention to Detail resubmitted an itemized bid for the mulching project. After discussion, the Board decided to get an estimate from Carolina Dumpster for the mulch and to reach back out to KEEN Attention to Detail for more details and better pricing.

Board Action: The Town of Angier ABC Board voted unanimously to reach back out to KEEN Attention to Detail for better details and pricing and revisit the mulching proposal in June.

Motion By: Howard Babbitt
Vote: 4-0, unanimous

10. Board Chairman, Brian Hawley opened the floor for discussion of the Angier ABC Q3 audit. General Manager Christina Kazakavage informed the Board that she had provided them with a list of accounts, which has been advantageous to the auditor when compiling the audits. Chairman Hawley pointed out that assets are a little higher this year as well as inventory being up over last year.

11. Brian Hawley, Board Chairman opened the floor for discussion of the Angier ABC Q3 distributions. Board Member Howard Babbitt asked if more could be dispersed for Law Enforcement. Chairman Hawley suggested that the Board should be conservative considering the direction the economy seems to be headed. After more discussion, the Board decided to approve the distributions in the amount that the auditor figured.

Board Action: The Town of Angier ABC Board voted unanimously to approve the Q3 distributions figured by the auditor for the Town of Angier Police Department, the Town of Angier Library, and alcohol education being dispersed to the GREAT Program.

Motion By: Jerry Hockaday
Vote: 4-0, unanimous

12. Board Chairman, Brian Hawley opened the floor for discussion of the Angier ABC 2022-23 proposed budget. Chairman Hawley updated the Board that the letter for exemption from mixed beverage delivery is being composed so that it can be submitted by June 1, 2022. The Board discussed the need for more storage in the back room of the store. Chairman Hawley stated that racking for the back room would have an estimated cost of \$25,000, but that it should be opened for bids. Board Member Howard Babbitt brought up the need for a small lift or a ladder if racking is going to be done due to safety concerns. The Board also discussed the need for another

gondola shelving unit on the sales floor, the potential for salary increases, the purchase of a van if the exemption is not approved, as well as travel expenses.

13. General Manager Report:

Store Manager Shawna Mason updated the Board that inventory is up from last year. Ms. Mason also informed the Board that sales are down approximately 1% versus last year, but that the year was started at 23% down so significant ground has been made up. She also informed the Board that a reorganization of the store is ongoing to attempt to get as much product out as possible despite the need for more space.

Store Manager Christina Kazakavage provided the Board with Profit & Loss Statements for the month of May and Fiscal Year to Date.

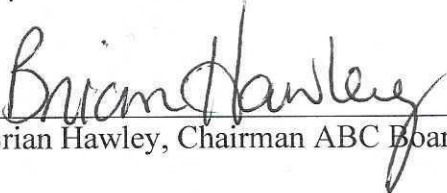
14. Comments from the Board:

None


15. Adjournment: With no further business, the meeting was adjourned at 7:46 p.m.

Board Action: The Town of Angier ABC Board voted unanimously to adjourn at 7:46 p.m.

Motion By: Steve Adams
Vote: 4-0, unanimous



Brian Hawley, Chairman ABC Board



Shawna Mason, General Manager