

MEETING MINUTES  
**Town of Angier Board of Alcohol Control**  
**Date:** 10 Oct 2025  
**Time:** 9:00 am  
**Location:** 28 N Raleigh Street, Angier, NC 27501

**I. Meeting Details**

Facilitator: Vice-Chairman Tom Taylor

In Attendance:

**Board Members--** Tom Taylor, Joe Langley, Dennis Gilby, and Howard Babbitt

**Staff—**Maggie Sandroock- GM, Gianna Cramer-FO

**II. Board Business**

- Call to Order: Vice-Chairman Tom Taylor
- Invocation and Pledge: Member Langley
- Conflict of Interest Statement: Read by the Vice-Chairman—*In accordance with GS 18B-201, No Conflicts.*

**A. Consent Agenda:**

1. Addition to agenda, add
  - Officer J. Cornett to present
  - Closed session

Member Babbitt-**MOTION** to amend agenda; Approved Unanimously.

**B. Approval of Previous Meeting Minutes:**

- Member Babbitt-**MOTION** to approve September 2025 Minutes: Approved Unanimously.

**III. Public Comments**

None.

**IV. Report and Updates**

- A. **Presentation by Officer J. Cornett of the Angier PD:** A presentation to the Board regarding the creation and management of a local Alcohol Education program; Request to have future disbursements for Alcohol Education directed for this program. Board in agreement; Member Taylor-**MOTION** to approve donations to new AL-ED program with stipulation for a progress report to be submitted to Board annually; Approved Unanimously.
- B. **Financial Reports:** presented by FO Cramer—September P&L and Balance Sheet; Discussion of payroll processing fees and line nomenclature for contract employees; Member Taylor-**MOTION** to approve Financial Reports as presented; Approved Unanimously.
- C. **Annual Audit Report:** presented by FO Cramer; Member Taylor-**MOTION** to accept Audit Report as presented; Approved Unanimously.
- D. **Management Report:** presented by GM Sandroock.
  - Updates on Store policy development.
  - Updates on current maintenance (scissor lift hydraulics, railings, roof leaks) and creation of maintenance schedule.
  - Update on creation of in-store Safety procedures.
  - Discussion on development of Grant application for local interests.

- Update on Employee Training & Development.

#### **VI. Closed Session/Adjournment**

- Member Gilby -**MOTION** to move to *Closed Session (10:10am)* for discussion of Personnel Matters; Approved Unanimously.
- **MOTION** to return to Open Session; **MOTION** to Adjourn: Approved Unanimously.