

**ANGIER BOARD OF ALCOHOL CONTROL**  
**MINUTES**  
**January 11, 2024 6:30 pm**  
**ANGIER BOARD ROOM**

A called meeting of the Town of Angier ABC Board was held on December 14, 2023 at the Angier Board Room.

Members Present and/or Participating:

Fran Bishop, Chair  
Daniel Simons, Member  
Joe Langley, Member  
Dennis Gilby, Member

Others Present:

Maggie Sandrock , General Manager

Board Chair, Fran Bishop, called the meeting to order at 6:30 p.m.

1. Fran Bishop, Board Chair opened the meeting with a prayer.
2. All in attendance said the Pledge of Allegiance.
3. In an effort to avoid any possible conflicts, Board Chair, Fran Bishop read the following ethics reminder:  
In accordance with GS 18B-201, it is the duty of every Board member to avoid both conflicts of interest and appearances of conflicts.  
Does any member have any known conflict of interest or appearance of conflict with respect to any matters coming before the Board today?
4. Board members reported no conflicts.
5. Chair Bishop asked board members for any additions to the agenda. None presented
5. Motion made by Board Member Langley to approve agenda. The vote was unanimously approved. (3-0)
6. Chairman presented minutes from December 14, 2023 meeting. Board Member Langley made the motion to approve the consent agenda. The vote was unanimously approved. (3-0)
7. Chairman Bishop opened up the floor for update on the repair of the ABC sign in front of store. GM Sandrock updated the board sharing that the sign company could not find a problem with installation and after a call from an electrician, damaged wiring was located and replaced. Sign is now fully functional.
8. Chairman Bishop opened up floor for discussion of proposed meeting schedule for calendar year 2024. After a review and change to July date from the 11<sup>th</sup> to the 18<sup>th</sup>, Board Member Gilby made the motion to approve the schedule with change to July date. The vote was unanimous. (3-0).

9. Chair Bishop opened floor for discussion of disbursements for alcohol education. GM Sandrock presented the board with requests for grants from Harnett County Schools, Driver Education, and the Sold-Out program. A consensus was reached to table decision until quarterly financials are received from ABC Auditing firm.

10. Chair Bishop opened discussion on replacement of water heater in store. GM Sandrock provided information that 1 quote had been received and was awaiting a second quote. Further discussion on difficulty on getting 3 quotes in a timely manner. Consensus was reached that it was appropriate to get 2 quotes when time was of the essence.

11. Chair Bishop opened the floor for the GM's Board update for items to note for upcoming year. GM shared concerns on the current condition of CCTV system after some discussion, consensus was reached for the GM to check into both digital and cloud-based systems in the event that the system needs to be replaced in the near future. The GM also noted that 2 of the rooftop heat pumps are 15 years old and could impact on next year's budget. Chair Bishop suggested GM look into purchasing a second AED unit as once unit is used, it must be refurbished. Chair Bishop also suggested GM look into possibility of purchasing second AED unit as once used, the unit needs to be returned for refurbish units. Backups would prevent lapses in availability. The board also asked GM to look into the possibility of having Narcan on hand in case of overdose.

12. Chair Bishop opened the floor for discussion of the GM Conference March. GM Sandrock asked for board approval to attend along with CFO Brewer. Board Member Simon made a motion to approve GM and CFO attendance at the March conference in Greenville. The Motion passed unanimously. (3-0)

14. GM Sandrock provided the new board with a store update. Topics included barrel picks and projects completed during the last ten months. Sales increased for December of 1.85% while the state was down an average of 4.78% which gives Angier 6.6% better performance than most boards.

15. Board Member Langley discussed the large amount of cash in accounts. Member Langley asked if we used the working capital formula when calculating disbursements. GM Sandrock advised that the store has never done those calculations as the Angier ABC auditing firm provided unaudited quarterly statements that provide exactly what disbursements should be made. Discussion continued on reducing the amount of money in accounts by disbursing greater amounts to town.

16. Board Member Langley asked if any Library disbursements were being held in escrow. We advised that Angier ABC holds no funds in escrow. Chair Bishop asked about status of QB. CFO Brewer gave synopsis of QB crash and eventual transition to QB online. Chair Bishop asked that cross training another person in QB. CFO explained GM was cross trained on QB desktop but have not yet had the opportunity to cross train, but it is being planned.

The board voted unanimously to adjourn. (3-0)

*Fran Bishop*

*Maggie Sandrock*

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Fran M Bishop, Chair ABC Board

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Maggie Sandrock, General Manager