

**ANGIER BOARD OF ALCOHOL CONTROL  
MINUTES  
November 10, 2022, 6:30 p.m.  
ANGIER BOARD ROOM**

A called meeting of the Town of Angier ABC Board was held on November 10, 2022 at the Angier Board Room.

Members Present and/or Participating:

Brian Hawley, Chairman  
Jerry Hockaday, Member  
Howard Babbitt, Member  
George Price Jr, Member  
Steve Adams, Member

Others Present:

Shawna Mason, General Manager of Product/Inventory Control  
Christina Kazakavage, General Manager of Operations

Brian Hawley, Board Chairman called the meeting to order at 6:31 p.m.

1. Jerry Hockaday, Board Member opened the meeting with a prayer.
2. All in attendance said the Pledge of Allegiance.
3. In an effort to avoid any possible conflicts, Chairman Hawley read the following ethics reminder:

In accordance with GS 18B-201, it is the duty of every Board member to avoid both conflicts of interest and appearances of conflicts.  
Does any member have any known conflict of interest or appearance of conflict with respect to any matters coming before the Board today?

Chairman Hawley requested to be recused from the discussion of annual bonuses.

Board Action: The Town of Angier ABC Board voted unanimously to recuse Chairman Brian Hawley from the discussion of employee annual bonuses.

Motion By: Jerry Hockaday  
Vote: 4-0, unanimous

4. Brian Hawley, Board Chairman opened the floor for additions to the agenda. There were no additions to the agenda requested.
5. Board Chairman, Brian Hawley opened the floor for the approval of the agenda.

Board Action: The Town of Angier ABC Board voted unanimously to approve the agenda.

Motion By: Steve Adams  
Vote: 4-0, unanimous

6. Board Chairman, Brian Hawley opened the floor for the consent agenda. The Board reviewed the October 13, 2022 called meeting minutes. There were no amendments requested.

Board Action: The Town of Angier ABC Board voted unanimously to approve the October 13, 2022 called meeting minutes.

Motion By: George Price Jr  
Vote: 4-0, unanimous

7. Brian Hawley, Board Chairman opened the floor for discussion of tabled items from the September 8, 2022 meeting.

- a. The Town of Angier ABC Board discussed the adoption of an overtime policy. After discussing the current policy and reviewing the Town of Angier's non-exempt employee overtime policy, the Board decided to adopt the Town of Angier's policy with an amendment to the maximum number of hours worked by part-time employees.

Board Action: The Town of Angier ABC Board voted unanimously to adopt the Town of Angier's non-exempt overtime policy with the amendment that part-time employees have a maximum of 30 hours.

Motion By: Steve Adams  
Vote: 4-0

- b. The Town of Angier ABC Board discussed employee annual bonuses. After discussion regarding employee bonuses, the Board decided to pay a year-end bonus to all employees.

Board Action: The Town of Angier ABC Board voted unanimously to issue year-end employee bonuses for a total of \$14,100.

Motion By: Jerry Hockaday  
Vote: 4-0

Board Action: The Town of Angier ABC Board voted unanimously to issue employee annual bonuses on December 1, 2022.

Motion By: Howard Babbitt  
Vote: 4-0

Board Action: The Town of Angier ABC Board voted unanimously to issue Board Member per diem checks on December 1, 2022 in the amount of \$150/meeting after verification of the ABC Commission on the General Statutes regarding Board Member pay.

Motion By: Jerry Hockaday  
Vote: 4-0

8. Board Chairman, Brian Hawley opened the floor for Board Members to state their intent regarding reapplying for their seats on the board. Steve Adams, Board Member gave notice that he would not be reapplying for his seat. Board Member Jerry Hockaday stated that he was still considering reapplying for his seat. George Price Jr., Board Member stated that he was still considering resigning his seat.

9. Brian Hawley, Board Chairman opened the floor for discussion of the store's insurance policy. Christina Kazakavage, General Manager of Operations informed the Board that our insurance provider recommended updating the policy to at least \$500,000 to account for extra inventory. After discussion, the Board decided to have management check with the insurance company on the policy up to \$600,000 with up to a \$2,500 deductible to reduce the premium.

Board Action: The Town of Angier ABC Board voted unanimously to approve increasing the policy up to \$600,000 with up to a \$2,500 deductible to reduce the premium.

Motion By: Howard Babbitt  
Vote: 4-0, unanimous

10. Board Chairman, Brian Hawley informed the Board that a reporter from Lee Enterprises has emailed multiple Boards in the state requesting information on liquor sales, revenue, and laws. Chairman Hawley told the Board that he was handling the response.

11. Brian Hawley, Board Chairman opened the floor for discussion of holiday closures. Christina Kazakavage, General Manager of Operations requested that they Board consider closing Monday, December 26, 2022 in observance of Christmas so that employees could spend time with their families.

Board Action: The Town of Angier ABC Board voted unanimously to approve the store being closed Monday, December 26, 2022.

Motion By: Steve Adams  
Vote: 4-0, unanimous

12. Management Report:

Christina Kazakavage presented the Board with the financial report.

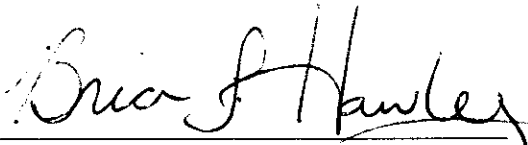
13. Comments from the Board:


Board Member Howard Babbitt thanked Steve Adams for all he has done for the Board and hopes that Jerry Hockaday decides to stay on the Board. Chairman Hawley said that both Mr. Adams and Mr. Hockaday have done great things for the Town.

14. Adjournment: With no further business, the meeting was adjourned at 8:41 p.m.

Board Action: The Town of Angier ABC Board voted unanimously to adjourn at 8:41 p.m.

Motion By: Steve Adams  
Vote: 4-0, unanimous

  
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Brian Hawley, Chairman ABC Board

  
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Shawna Mason, General Manager