

**ANGIER BOARD OF ALCOHOL CONTROL  
CALLED MEETING MINUTES  
June 10, 2021 6:00 pm  
ANGIER BOARD ROOM**

A called meeting for the Town of Angier ABC Board was held on June 10, 2021, at the Angier Board Room.

Members Present:

Brian Hawley, Chairman  
Howard Babbitt, Member  
Jerry Hockaday, Member  
George Price, Member  
Steve Adams, Member

Others Present:

Keith Black, General Manager  
Shawna Mason, Finance Officer/Assistant General Manager  
Mike Hill, Town Board Member  
Austin Cavanaugh, NC ABC Commission

Brian Hawley, Board Chairman called the meeting to order at 6:00 pm.

1. Jerry Hockaday, Board Member started the meeting with a prayer.
2. All present said the Pledge of Allegiance.
3. In an effort to avoid any possible conflicts, Brian Hawley, Board Chairman read the following ethics reminder:

In accordance with GS 18B-201, it is the duty of every Board member to avoid both conflicts of interest and appearances of conflicts.

Does any member have any known conflict of interest or appearance of conflict with respect to any matters coming before the Board today?

There were no conflicts of interest or appearance of reported.

4. Brian Hawley, Board Chairman opened the floor for any additions to the meeting agenda. Howard Babbitt, Board Member, asked to add discussion about the First Citizens Merchant Services as #5, and discussion about the GFL contract as #6 to the agenda.

Board Action: The Town of Angier ABC Board voted to amend the agenda.

Motion By: Howard Babbitt  
Vote: 4-0, unanimous

5. Board Chairman, Brian Hawley opened the floor for the approval of the agenda.

Board Action: The Town of Angier ABC Board voted unanimously to approve the agenda.

Motion By: George Price  
Vote: 4-0, unanimous

6. Brian Hawley, Board Chairman opened the floor for review of the minutes from May 13, 2021.

Board Action: The Town of Angier ABC Board voted to approve the minutes for May 13, 2021.

Motion By: Steve Adams  
Vote: 4-0, unanimous

7. Public Comments: There were no public comments at this time.

8. Board Chairman, Brian Hawley opened the floor for the public hearing regarding the 2021-2022 Fiscal Year budget. George Price, Board Member asked if Hazardous Pay was included in the budget, or if it had been stopped entirely. Mr. Hawley stated that Hazardous Pay had been concluded in May. No public comments were heard in regard to the budget.

Board Action: The Town of Angier ABC Board voted to accept the budget as it was presented.

Motion By: Howard Babbitt  
Vote: 4-0, unanimous

9. Brian Hawley, Board Chairman opened the floor for discussion about scheduling interviews for open positions in the store. The final determination was the Keith Black, General Manager would conduct the interviews with the presence of 3 Board Members, Howard Babbitt, Jerry Hockaday, and George Price. Mr. Price recommended that Mr. Black compile a set list of questions to ask the candidates, for the interview.

Board Action: The Town of Angier ABC Board voted to proceed with interviewing candidates for open positions at the ABC Store.

Motion By: George Price  
Vote: 4-0, unanimous

10. Board Chairman, Brian Hawley opened the floor for discussion regarding inventory issues. Mr. Hawley stated that with bars reopening and distilleries having supply issues, there would be continued outages. However, he wanted a percentage of outages at the store, to further understand the consequences of these issues. Mr. Hawley also recommended that Keith Black, General Manager expand offerings in the Bourbon and Tequila categories. Board Member, Howard Babbitt recommended looking into more tequila and possible tequila barrel selections. Mr. Hawley asked Mr. Black to assign Planogram duties to an employee, Graham Blake was recommended, in order to minimize voids on store shelves. Mr. Black stated that he was doing his best to continue to bring product into the store via add on orders. He also reminded the Board that LB&B would soon be switching to a new system for placing orders.

11. Brian Hawley, Board Chairman opened the floor for discussion of the Merchant Services through First Citizens Bank. Howard Babbitt, Board Member called Andrew at First Citizens Bank and had him explain to the Board Members the comparison between the current company in use and First Citizens. Processor Fees would be decreased from 12.5% to 10%. There would also be Security Breach coverage of \$100,000. The initial contract would be for a 2-year period, with a \$99 termination fee. The Board was satisfied with Andrew's comparisons and thanked him for his time. Jerry Hockaday, Board Member and Mr. Hawley both agreed that they should look into 1-2 more companies for rates, looking for the best option to save money.

Board Action: The Town of Angier ABC Board voted to get Merchant Services quotes from 1-2 more companies.

Motion By: Jerry Hockaday  
Vote: 3-1, George Price voted against

12. Brian Hawley, Board Chairman opened the floor for discussion regarding the budget amendment to the 2020-2021 Fiscal Year budget. Shawna Mason, Finance Officer/Assistant General Manager explained that the budget had to be amended to account for the increased payments to the Town of Angier and Alcohol Education.

Board Action: The Town of Angier ABC Board voted to adopt the budget amendment.

Motion By: Jerry Hockaday  
Vote: 4-0, unanimous

13. Board Chairman, Brian Hawley opened the floor for discussion of the GFL dumpster. Howard Babbitt, Board Member stated that when the contract was initially signed, a 4-yard dumpster cost \$88/month, picked up weekly. The price had increased to \$121.75/month. However, an 8-yard dumpster, picked up biweekly would cost \$67.75/month. The contract term of service is active for the next 4 years, preventing investigation into another company, at this time.

Board Action: The Town of Angier ABC Board voted to change the dumpster size/pick up frequency.

Motion By: Jerry Hockaday  
Vote: 4-0, unanimous

14. Brian Hawley, Board Chairman opened the floor to Keith Black, General Manager for his report on store operations. Mr. Black stated that there were approximately 3 barrel picks that would be coming on the next few trucks, to include a tequila barrel pick. Store shirts had been ordered and would be ready for pick up on Wednesday the following week. The final decision was black shirts with white lettering; names would not be included on the shirts. Also, Mr. Black looked into getting background checks at a cost of \$19.99 per person.

15. Howard Babbitt, Board Member requested that the Board amend the agenda to allow for a vote regarding the implementation of background checks.

Motion By: Howard Babbitt  
Vote: 4-0, unanimous

16. Board Chairman, Brian Hawley opened the floor for discussion about implementing background checks on candidates for open positions at the ABC store moving forward. The board agreed that background checks would only be necessary on candidates that would be offered a job. George Price, Board Member also asked about doing drug screening on both current and future employees. Mr. Hawley said that they would look into the State/ABC Commission requirements were regarding drug screening.

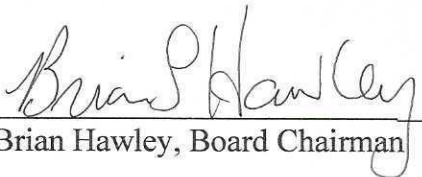
Board Action: The Town of Angier ABC Board voted to approve using background checks on job candidates for the ABC store.


Motion By: Howard Babbitt  
Vote: 4-0, unanimous

17. Brian Hawley, Board Chairman opened the floor to Shawna Mason, Finance Officer/Assistant General Manager to give her report. Mrs. Mason updated the Board on the store distributions.

18. With no further business, the Town of Angier ABC Board voted to adjourn the June 10, 2021 meeting.

Motion By: Howard Babbitt  
Vote: 4-0, unanimous

  
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Brian Hawley, Board Chairman

  
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Keith Black, General Manger